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| School Nutrition Association of North Carolina |
| **Chapter of the Year Award** |
|  |  |  |  |  |  |  |  |
| Describe **and document** the accomplishments/activities of your chapter over the past year in the following categories.  |
| Include artifacts such as documents, photographs, copies, etc. |  |  |  |  |  |
| **Legislation** |  |  |  |  | **Possible Points** |  |
| 1. Have Legislative Chair and Committee. |  |  |  |  | 4 |  |
| 2. Have and study Chapter Constitution. |  |  |  |  | 2 |  |
| 3. Have a Professional Voting Plan. |  |  |  |  |  | 2 |  |
| 4. Develop and use a communication method to share information between members. | 4 |  |
| 5. Participate in Legislative "Call To Action's" (State or National SNA). |  |  | 4 |  |
| 6. Other legislative accomplishments to date: explain. |  |  |  | 2 |  |
|  |  |  |  |  | Total | 18 |  |
| **Certification** |  |  |  |  |  |  |  |
| 1. Have a Certification Chair and Committee. |  |  |  |  | 4 |  |
| 2. Plan professional development programs that qualify for certification credit. |  | 4 |  |
| 3. Assign USDA Professional Learning Standards Codes to all professional development. | 2 |  |
| 4. Provide and use an up-to-date Professional Learning Standards Tracker. |  | 2 |  |
|  |  |  |  |  | Total | 12 |  |
| **Membership** |  |  |  |  |  |  |  |
| 1. Have a Membership Chair and Committee. |  |  |  |  | 4 |  |
| 2. Maintain an efficient system for monitoring membership. |  |  |  | 2 |  |
| 3. Develop and maintain current membership roster. |  |  |  | 2 |  |
| 4. Participate in 100% membership drive in individual school settings or maintain the | 4 |  |
|  present 100% cafeterias. Encourage new members in each school setting. |  |  |  |
| 5. Increase membership of chapter by 10% each year. |  |  |  | 4 |  |
| 6. Represent the chapter as a voting member at the Delegate Assembly. |  | 2 |  |
|  |  |  |  |  | Total | 18 |  |
| **Nutrition** |  |  |  |  |  |  |  |
| 1. Have a Nutrition Chair and Committee. |  |  |  |  | 4 |  |
| 2. Plan and execute at least one food/nutrition informational chapter program yearly. | 4 |  |
| 3. Participate in at least one nutrition related activity with students (i.e. bulletin boards, displays, etc.) | 4 |  |
| 4. Participate in at least one nutrition related activity with instructional staff to promote school meals. | 4 |  |
| 5. Participate in activities promoting National School Lunch Week, School Breakfast Week, | 2 |  |
|  School Lunch Super Hero Day , National Nutrition Month, FF&V Month and/or Farm To School. |   |  |
|  |  |  |  |  | Total | 18 |  |
| **General Chapter Activities** |  |  |  |  |  |  |  |
| 1. Prepare and share Chapter "Plan of Work" for the School Year for members. |  | 4 |  |
| 2. Prepare yearly budget (if Chapter collects dues) and report annually to members. |  | 4 |  |
| 3. Review Chapter Bylaws and Chapter Officers Guide/Procedures for updating. |  | 4 |  |
| 4. Nominate members for SNA-NC Awards and Scholarships. |  |  |  | 4 |  |
| 5. Participate in Endowment Fund Activities and/or Culinary Creative Arts. |  | 4 |  |
| 6. Attend SNA-NC Annual Conference and/or Chapter Leadership Training. |  | 4 |  |
| 7. Complete and submit Chapter Re-affiliation Form. |  |  |  | 4 |  |
| 8. Attend annual District Meeting. |  |  |  |  |  | 4 |  |
| 9. Submit articles/pictures for publication to the ARROW. |  |  |  | 2 |  |
|  |  |  |  |  | Total | 34 |  |
|  |  |  |  | Total Possible |  100 |  |

**SNA-NC Chapter of the Year Award**

**Cover Sheet**

**The cover sheet must be sent with each entry.**

Sponsored by the SNA-NC to recognize chapters of the Association for outstanding accomplishments in programs and activities.

Name of Chapter: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chapter President: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address of President: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Business Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Entry Rules**

1. Entries may be submitted by an affiliated chapter of the SNA-NC.
2. The awards will be based on activities for one year from April 1 – March 31, allowing both

 NSLW and NSBW themes to be covered in the same “school year” by the May1st judging

 deadline.

1. Each entry must be supported by artifacts as supporting documents.

(i.e. articles, scripts, clippings, photographs, copies of social media posts, etc.)

1. Entries should be arranged to cover the five categories of criteria - Legislation, Certification, Membership, Nutrition and General Chapter Activities, to facilitate the judging process.
2. Entries will be displayed at the SNA-NC Annual Conference and must be picked up at the conclusion of the conference. SNA-NC assumes no liability for entries left at display.
3. The Chapter of the Year Award will be presented at the SNA-NC Annual Conference.
4. The First Place Winner will receive $100 for the chapter.
5. The Second Place Winner will receive $50 for the chapter.
6. Entries must reach the Leadership Development/Awards Chair by May 1.
7. The Leadership Development /Awards Chair for the 2023-2024 is Ruth McDowell.